

# Agenda of the ISGAN Virtual Meeting

March 24th, 2020



8:00:00	4:30:00	5:00:00	14:00:00						
Seoul, Tokio	New Delhi	Washington Toronto	Sydney	Europe		230			
<b>Session 1: Welcome and administrative items</b>									
18:00:00	14:30:00	5:00:00	0:00:00	10:00:00	10:05:00	5	Opening of the meeting by the Chair	Objectives for this virtual meeting; differences to ExCo19 meeting; Voting procedure	Luciano, Ralf
18:05:00	14:35:00	5:05:00	0:05:00	10:05:00	10:15:00	10	Round table introductions	Who is on the Call?	ExCo
18:15:00	14:45:00	5:15:00	0:15:00	10:15:00	10:30:00	15	ISGAN Participants base	Review of current Contracting Parties; Issue of several Alternate ExCo representatives	Maarten
<b>Session 2: Planning of CEM 11</b>									
18:30:00	15:00:00	5:30:00	0:30:00	10:30:00	10:45:00	15	Review of ISGAN's potential messages, deliverables, and activities in relation to CEM11 meeting in Chile in May 2020;	Planning of the CEM11 side event; Discussion on CEM11 and MI-5 messages, deliverables, activities, and modalities;	KSGI, Luciano Martini, Chloe/Aram
18:45:00	15:15:00	5:45:00	0:45:00	10:45:00	10:50:00	5	(VOTE(S), IF NECESSARY) On ISGAN deliverables for CEM11 and details for the ISGAN side event	Vote will be done by written procedure, but details will be discussed during this session	ExCo
18:50:00	15:20:00	5:50:00	0:50:00	10:50:00	11:00:00	10	<b>Discussion of ExCo members</b>	Delegations from the countries	
<b>Session 3: Future ExCo planning</b>									
19:00:00	15:30:00	6:00:00	1:00:00	11:00:00	11:10:00	10	Outlook to ExCo 19 and ExCo20	19.5.-22.5.2020 28.9.-2.10.2020	Ralf Eickhoff; Nicole Kerkhof
19:10:00	15:40:00	6:10:00	1:10:00	11:10:00	11:20:00	10	Dates and venues for future ExCo meetings	Discussion on potential locations and dates for the 21 <sup>st</sup> and 22 <sup>nd</sup> ExCo meetings	ExCo
19:20:00	15:50:00	6:20:00	1:20:00	11:20:00	11:35:00	15	Incubator Team, KTP Update		ExCo
19:35:00	16:05:00	6:35:00	1:35:00	11:35:00	11:40:00	5	Break		
<b>Session 4: Annexes and ExCo Member views</b>									
19:40:00	16:10:00	6:40:00	1:40:00	11:40:00	11:50:00	10	Annex 2 Update	Outcome (POW); Questions to the ExCo; Clarifications for ASA; Critical issues; AOB	Aram An
19:50:00	16:20:00	6:50:00	1:50:00	11:50:00	12:00:00	10	Annex 3 Update		Fabrizio Pilo
20:00:00	16:30:00	7:00:00	2:00:00	12:00:00	12:10:00	10	Annex 4 Update		Chloe Yoon
20:10:00	16:40:00	7:10:00	2:10:00	12:10:00	12:20:00	10	Annex 5 Update		Ron Brandl
20:20:00	16:50:00	7:20:00	2:20:00	12:20:00	12:30:00	10	Annex 6 Update		Joni Rossi
20:30:00	17:00:00	7:30:00	2:30:00	12:30:00	12:40:00	10	Annex 7 Update		Klaus Kubeczko
20:40:00	17:10:00	7:40:00	2:40:00	12:40:00	12:50:00	10	Annex 8 Update		José P. Chaves
20:50:00	17:20:00	7:50:00	2:50:00	12:50:00	13:00:00	10	<b>Discussion of ExCo members</b>		
<b>Session 5: Budget and Finances</b>									

21:00:00	17:30:00	8:00:00	3:00:00	13:00:00	13:05:00	5	Financial Status: ISGAN Common Fund	Update on payments by Contracting Parties; Outlays and cash on hand; Status of invoicing for FY2019 and FY2020	Secretariat
21:05:00	17:35:00	8:05:00	3:05:00	13:05:00	13:25:00	20	Budget Review Group (BRG) report, ISGAN Budget and Finance Policy; formation of the Tendering team; ISGAN *Strategic Fund"	FY2019 budget implementation and deviations; Budget plan for FY2020; Inactive status: update on corrective actions by countries previously in status; Inactive status; Reminder of purpose and objectives for this set-aside; Summary of ExCo policy for fund use; Summary of approved projects and received proposals	BRG
21:25:00	17:55:00	8:25:00	3:25:00	13:25:00	13:35:00	10	<b>Discussion Budget topics</b>		
21:35:00	18:05:00	8:35:00	3:35:00	13:35:00	13:37:00	2	(VOTE(S), IF NECESSARY) Revision of policies, rules and processes for the budget process	Vote will be done by written procedure, but details will be discussed during this session	
21:37:00	18:07:00	8:37:00	3:37:00	13:37:00	13:40:00	3	(VOTE) Approval of ISGAN FY2020 Budget [or, if necessary, agreement to approve ISGAN FY2020 Budget by written procedure]	Vote will be done by written procedure, but details will be discussed during this session	
							<b>Session 6 Closing</b>		
21:40:00	18:10:00	8:40:00	3:40:00	13:40:00	13:50:00	10	Any other Business and Closing	Any remaining business; Outlook to the ExCo-meeting; Closing Remarks by the Chair	Chair
21:50:00	18:20:00	8:50:00	3:50:00	13:50:00	13:55:00	5	Break		
							<b>Session 1: Welcome and administrative items</b>		
21:55:00	18:25:00	8:55:00	3:55:00	13:55:00	14:00:00	5	Opening of the meeting by the Chair	Objectives for this virtual meeting; differences to ExCo19 meeting; Voting procedure	Luciano, Ralf
22:00:00	18:30:00	9:00:00	4:00:00	14:00:00	14:10:00	10	Round table introductions	Who is on the Call?	ExCo
22:10:00	18:40:00	9:10:00	4:10:00	14:10:00	14:25:00	15	ISGAN Participants base	Review of current Contracting Parties; Issue of several Alternate ExCo representatives	Maarten
							<b>Session 2: Planning of CEM 11</b>		
22:25:00	18:55:00	9:25:00	4:25:00	14:25:00	14:40:00	15	Review of ISGAN's potential messages, deliverables, and activities in relation to CEM11 meeting in Chile in May 2020;	Planning of the CEM11 side event; Discussion on CEM11 and MI-5 messages, deliverables, activities, and modalities;	KSGI, Luciano Martini, Chloe/Aram
22:40:00	19:10:00	9:40:00	4:40:00	14:40:00	14:45:00	5	(VOTE(S), IF NECESSARY) On ISGAN deliverables for CEM11 and details for the ISGAN side event	Vote will be done by written procedure, but details will be discussed during this session	ExCo
22:45:00	19:15:00	9:45:00	4:45:00	14:45:00	14:55:00	10	<b>Discussion of ExCo members</b>	Delegations from the countries	
							<b>Session 3: Future ExCo planning</b>		
22:55:00	19:25:00	9:55:00	4:55:00	14:55:00	15:05:00	10	Outlook to ExCo 19 and ExCo20	19.5.-22.5.2020 28.9.-2.10.2020	Ralf Eickhoff; Nicole Kerkhof
23:05:00	19:35:00	10:05:00	5:05:00	15:05:00	15:15:00	10	Dates and venues for future ExCo meetings	Discussion on potential locations and dates for the 21 <sup>st</sup> and 22 <sup>nd</sup> ExCo meetings	ExCo
23:15:00	19:45:00	10:15:00	5:15:00	15:15:00	15:30:00	15	Incubator Team, KTP Update		ExCo
23:30:00	20:00:00	10:30:00	5:30:00	15:30:00	15:35:00	5	Break		
							<b>Session 4: Annexes and ExCo Member views</b>		

23:35:00	20:05:00	10:35:00	5:35:00	15:35:00	15:35:00	10	Annex 3 Update	Outcome (POW); Questions to the ExCo; Clarifications for ASA; Critical issues; AOB	Fabrizio Pilo
23:35:00	20:05:00	10:35:00	5:35:00	15:35:00	15:45:00	10	Annex 5 Update		Ron Brandl
23:45:00	20:15:00	10:45:00	5:45:00	15:45:00	15:55:00	10	Annex 6 Update		Joni Rossi
23:55:00	20:25:00	10:55:00	5:55:00	15:55:00	16:05:00	10	Annex 7 Update		Klaus Kubeczko
0:05:00	20:35:00	11:05:00	6:05:00	16:05:00	16:15:00	10	Annex 8 Update		José P. Chaves
0:15:00	20:45:00	11:15:00	6:15:00	16:15:00	16:25:00	10	<b>Discussion of ExCo members</b>		
							<b>Session 6 Closing</b>		
0:25:00	20:55:00	11:25:00	6:25:00	16:25:00	16:35:00	10	Any other Business and Closing	Any remaining business; Outlook to the ExCo-meeting; Closing Remarks by the Chair	Chair